

**Job Title:** Health, Safety & Environmental Trainee  
**Reports to:** HS&E Manager  
**Location:** 480 Thurmaston Boulevard, Leicester, LE4 9LN  
**Hours:** 08:30 to 17:00, Monday to Friday with a 1-hour lunch break

**The Company:**

The Nylacast Group are a worldwide leader in the design, manufacture and supply of engineering plastic solutions, with a global brand presence and 9 worldwide locations.

**The Role:**

Reporting directly to the Engineered Products Health and Safety Manager the HS&E Trainee will proactively support the whole of Nylacast Health and Safety Team across all Nylacast Holding Group Companies. The role will be very “hands on” and the ideal candidate must have a passion to grow in the Health & Safety arena.

The successful candidate will be given a formal structured 3-year training plan.

**Main duties:**

- Assist in the development and implementation of H&S improvements.
- Complete Audits, inspections and monitoring and accurately record data
- Attend meetings, accurately take minutes and complete actions
- Support and assist with data entry, reporting and analysis of H&S data and information.
- Support in the effective delivery of Training and Inductions
- Research, review and update H&S documents in accordance with legislation and best practice.
- Provide support in the completion of audits (internal and external).
- Support and assist with the investigations of accidents and incidents.
- Provide support in the implementation of Risk Assessments.
- Prepare and maintain H&S records.
- General Administrative Duties
- Undertake additional duties as business needs dictate

**Main skills:**

- The desire & passion to forge a career in Health and Safety.
- This is very much a “hands on” role
- Interest in implementing and maintaining Health and Safety standards and procedures
- Ability to work on own initiative
- Clear and confident communication and literacy skills
- Must be prepared to travel across different sites within Leicester area

**Training programme:**

- 3 years training program undertaking Health & Safety accredited qualifications:
  - Risk assessment training
  - Fire warden training
  - 2-day managing safety
  - IOSHH Training
  - NEBOSH General certificate
  - Internal training and development programmes
  - Other training as business requirements



**Experiences & Requirements:**

- A keen interest in Health and Safety within the workplace
- Commit to Health and Safety Training – ISOH, NEBOSH etc.
- Must be prepared to travel across different sites within Leicester area
- GCSE Maths, English & Science Grade C or above (or equivalent)
- Excellent organizational skills and attention to detail.

**Equal opportunities and other information/terms:**

Nylacast Ltd welcomes the talent of people from diverse backgrounds to provide expertise dedication and imagination to propel us to a prosperous future. We believe that all employees have a right to be treated with dignity and as such will not tolerate any form of harassment.

Nylacast operates a Non-Smoking Policies

To apply for this vacancy please forward a CV or application form to [charlie.fletcher@nylacast.com](mailto:charlie.fletcher@nylacast.com).

Closing date for applications will be 7<sup>th</sup> May 2021.